

Parent Involvement Policy

MacIntyre Park Middle School 2015 - 2016

- I. The goal of the Title I parent involvement program is to increase student achievement and parent awareness.
- II. Parents are invited to an Open House at the beginning of each school year. During the open house, parents will receive information about Title I and services provided to the school through Title I programs. The MacIntyre Park Middle School faculty and staff emphasize the direct impact that parental involvement has on the academic achievement of students.
- III. A survey will be sent home to parents within the first nine weeks of the school year to determine the most beneficial programs to offer during the school year. The programs that are determined by the survey will be offered throughout the year. The goal of each program will be the opportunity for parents to learn about various topics that are related to areas that will help their child be successful during the school year. Parents will be notified well in advance regarding the date, time and location of the workshop/program by the school newsletters, newspaper articles, flyers, public service announcements, postcards, and/or telephone calls.
- IV. The Title I Parent Involvement Coordinator will involve parents in the planning, review and improvement of programs. MacIntyre Park Middle School has a parent involvement advisory board that will meet a minimum of twice a year. The advisory board will use an annual survey at the end of the school year to evaluate the programs and determine areas of concerns and interests to be addressed the next school year.
- V. The school will provide information throughout the year to parents (written or verbal) regarding the following:
 - A clear and concise description of the curriculum changes or updates. The student handbook that is located in student agenda books gives an overview of the curriculum.
 - Information is introduced during the fall Open House. During the year, the teacher and parent involvement coordinator will remind parents of upcoming events.
 - Volunteer opportunities
 - Individual student assessment results on standardized testing, state assessments and school assessments (i.e. Frameworks tests, TAP tests). Interpretation of those results will be shared with parents.
 - Report cards and progress reports will give parents information regarding the current progress of students. The assessment and proficiency levels will be explained to parents and students.
 - Parents will also receive promotion requirements through letters that will be normally handed out with report cards.
 - There will be opportunities for parents to pose suggestions, share experiences with other parents and participate in discussions regarding the academic achievement of students.
- VI. The Parent Involvement Coordinator will gather all comments and suggestions from parents to incorporate into planning for the next academic school year.
- VII. Parents will be provided assistance in understanding the areas of:
 - The state's content standards and student performance standards. The standards (Georgia Standards of Excellence) are presented to students in classroom lessons. The school administration or teachers may explain the standards to parents upon individual requests.
 - Frameworks test, Benchmark tests, TAP tests, Georgia Milestones.
 - School improvement and 45-60 day Action Plans
 - Requirements of Title I Part A are explained to parents in the fall of each school year.
 - Monitoring progress and methods of intervention for remediation purposes.
 - Opportunities to participate in decisions that will affect their child's academic progress and performance. Parents are encouraged to be involved in their child's education.
- VIII. The Parent Involvement Coordinator will help parents improve their child's achievement by providing the parents with the following:

- Relevant workshops and information
- Materials that will be housed in the parent resource center
- School meeting announcements
- Parent-teacher conferences
- Information regarding the availability of programs (i.e. literacy training)

IX. The Parent Involvement Coordinator will provide assistance and updated information to teachers, student services personnel, principals and other staff members as it pertains to the value of parental contributions. This will be accomplished by:

- Attending workshops
- Serving on the school's leadership team
- Utilizing newsletters and parent handbook to inform parents of strategies introduced in the school

X. The Parent Involvement Coordinator will work with community-based organizations and area businesses.

XI. The Parent Involvement Coordinator will maintain the Parent Resource Center in the school. The center will house supplemental educational materials for parents and students. Additionally, information regarding the child's development will be available.

XII. Information regarding school programs and meetings will be available in the language used in the home.

XIII. To the extent possible, the Parent Involvement Coordinator will provide opportunities for the participation of ELL parents and parents of students with disabilities.

XIV. The Parent Involvement Coordinator works with the teachers, parents, and students in the development of the MacIntyre Park Middle School parent compact. He conveys to the parents their areas of responsibility as stated in the MacIntyre Park Middle School parent compact. Some areas may include:

- Monitoring attendance.
- Checking for completion of homework.
- Attending parent meetings.
- Supporting school activities.
- Attending to the physical and medical needs of the child

The compact stresses the importance of communication between teachers and parents. Parents, students and teachers sign the compact indicating the role each has in the education process.

XV. Additional communication is provided through:

- Parent-teacher conferences. Progress reports.
- School programs and meetings.
- Opportunities to volunteer and participate in classroom activities. Student Support Team meetings.

XVI. The Parent Involvement Coordinator assists the school staff in transition activities for students and parents.